

# Acceptance of Job Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the position of [Job Title] at [Company's Name] in the pharmaceutical sector. I am thrilled to join your team and contribute to the innovative work at your esteemed company.

I appreciate the details outlined in your offer, including the starting salary of [Salary Amount], benefits, and my start date of [Start Date]. I am looking forward to bringing my skills in [Your Relevant Skills] to enhance the company's objectives.

Thank you once again for this opportunity. I am eager to start and contribute to the success of [Company's Name].

Sincerely,

[Your Name]