

# Request for Expanded Job Incentives

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a review of our current job incentives program. Given the increasing demands of our industry and the challenges we face in attracting and retaining top talent, I believe that expanding our job incentives would greatly benefit both our employees and the organization.

In particular, I propose the consideration of additional incentives such as [insert specific incentives, e.g., flexible work arrangements, additional paid time off, or performance bonuses]. These enhancements could significantly improve employee satisfaction and productivity.

I am eager to discuss this proposal further and explore potential options that could align with our strategic goals. Thank you for your attention to this matter.

Sincerely,

[Your Name]