

# Job Offer Acceptance

Date: [Insert Date]

[Employer's Name]

[Company's Name]

[Company's Address]

Dear [Employer's Name],

I am writing to formally accept the job offer for the position of Architect at [Company's Name], as discussed in your offer letter dated [Insert Date]. I am excited to join your team and contribute to the innovative projects at [Company's Name].

Before I start, I would like to kindly request a few modifications regarding the offer details:

- **Salary:** I would appreciate if we could adjust the starting salary to [Insert Requested Salary].
- **Work Hours:** Is it possible to discuss a flexible working schedule to accommodate [Insert Reason]?
- **Relocation Assistance:** I would be grateful if you could provide [Insert Request Details].

Thank you for considering my requests. I am looking forward to your positive response and am eager to start working with the team on [Start Date].

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]