

Proposal Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to formally accept your proposal for security services dated [Insert Proposal Date]. After careful consideration, we believe that your services align perfectly with our requirements.

We agree to the terms outlined in the proposal, including the scope of services, timelines, and pricing. We look forward to a successful partnership in ensuring the safety and security of our premises.

Please sign and return a copy of this letter to confirm our agreement, and feel free to reach out if you have any questions.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company Name]