

Letter of Acceptance for Security Services Engagement

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip]

Dear [Recipient Name],

We are pleased to inform you that we accept your proposal for the provision of security services for [specific project or location]. We appreciate the detailed approach you took in outlining the scope of services and the security measures to be implemented.

The terms and conditions previously discussed have been reviewed and are satisfactory. Therefore, we are excited to move forward with engaging your services commencing on [start date].

We kindly request that you provide us with the following documents before the start date:

- Proof of insurance
- Licenses and certifications
- Any other relevant documentation

We look forward to a successful partnership and are confident in your ability to provide top-notch security services that align with our company's standards and requirements.

Thank you for your commitment to excellence.

Best regards,

[Your Name]
[Your Position]
[Your Company]