

# Request to Revisit Job Offer Acceptance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally request a reconsideration of my acceptance of the job offer for the position of [Job Title] at [Company's Name] which I accepted on [Acceptance Date].

After careful consideration and reflection on my current circumstances, I would like to discuss the possibility of revisiting the terms of my acceptance. I greatly appreciate the opportunity to join your esteemed team, and I want to ensure that my decision aligns with both my professional aspirations and the goals of [Company's Name].

I am hopeful for a chance to discuss this matter further at your earliest convenience. Thank you for your understanding, and I look forward to your response.

Sincerely,

[Your Name]