

Follow-Up on Job Offer Acceptance

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to take a moment to follow up regarding my acceptance of the job offer for the [Job Title] position at [Company Name], which I formally accepted on [Date of Acceptance].

I am very excited about the opportunity to contribute to the team and look forward to starting on [Start Date]. Please let me know if there are any further documents or information you need from me prior to my start date.

Thank you once again for this incredible opportunity. I look forward to your response.

Best regards,
[Your Name]
[Your Phone Number]
[Your Email Address]