

Letter of Appeal to Rethink Job Offer Acceptance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this message finds you well. I am writing to formally request a re-evaluation of my decision to accept the job offer for the position of [Job Title] at [Company Name]. After careful consideration, I have come to realize that my initial acceptance was made under circumstances that do not align with my personal and professional goals.

While I am genuinely excited about the opportunity to work at [Company Name] and contribute to your team, I have recently received an offer that better aligns with my career aspirations and personal situation. This has led me to reconsider my initial decision.

I value the time and effort you invested in the selection process and want to maintain a positive relationship with [Company Name]. If possible, I would appreciate the opportunity to discuss my situation further and explore any potential alternatives that may still exist.

Thank you for your understanding and consideration. I look forward to your response.

Sincerely,

[Your Name]