

Proxy Voting Shareholder Meeting Notice

Date: [Insert Date]

To: [Shareholder's Name]

Address: [Shareholder's Address]

Dear [Shareholder's Name],

You are cordially invited to the Shareholder Meeting of [Company Name] scheduled for [Date of Meeting] at [Time of Meeting]. The meeting will be held at [Location of Meeting].

As a shareholder, your vote is important to us. If you are unable to attend the meeting in person, you may appoint a proxy to vote on your behalf.

Proxy Voting Instructions

Please complete the attached proxy card and return it by [Return Deadline]. Your proxy will be able to vote on all matters presented at the meeting as if you were personally present.

Agenda

1. Approval of [Item 1]
2. Election of Directors
3. Report on Financial Statements

If you have any questions, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter. We look forward to your participation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

This notice is provided pursuant to [Applicable Law/Regulation].