

Agreement to School Assistantship Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the assistantship position offered to me in the [Department Name] at [School's Name]. I am excited to contribute to [specific duties or projects] and support the academic mission of the school.

Terms of Agreement

- 1. Position Title:** [Position Title]
- 2. Responsibilities:** [List Responsibilities]
- 3. Duration:** [Start Date] to [End Date]
- 4. Compensation:** [Details of Compensation]
- 5. Working Hours:** [Specify Working Hours]

By signing below, I agree to the terms and conditions outlined in this letter.

Sincerely,

[Your Name]

Signature

Agreed by:

[Recipient's Name]

[Title]

Signature