

Acceptance of Academic Fellowship Offer

Date: [Insert Date]

Professor [Recipient's Name]

[Department Name]

[University Name]

[University Address]

Dear Professor [Recipient's Name],

I am writing to formally accept the offer for the [Specific Fellowship Title] in [Department Name] at [University Name], which I received on [Date of Offer]. I am truly honored to have been selected for this prestigious fellowship and am eager to contribute to the academic community.

I appreciate the opportunity to teach [Specify Courses or Subjects] and engage with both students and faculty. I firmly believe that this experience will be invaluable for my professional development, and I am excited to bring my skills and enthusiasm to your esteemed institution.

As discussed, I will be starting on [Start Date], and I look forward to meeting the team and embarking on this exciting journey. Please let me know if there are any further steps or paperwork needed from my side prior to my start date.

Thank you once again for this incredible opportunity. I am looking forward to being a part of [University Name].

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]