

Acceptance of Academic Fellowship Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer for the [Name of Fellowship] for the [specific term or year]. I am honored to have been selected for this opportunity and am excited to contribute to [mention any specific project, research, or goals related to the fellowship].

Before I proceed, I would appreciate it if you could provide me with additional information regarding [specific information requested, e.g., funding details, program outline, expectations]. This will help me prepare effectively and align my goals with the fellowship requirements.

Thank you once again for this incredible opportunity. I look forward to your response and to embarking on this journey.

Sincerely,

[Your Name]