

# Fellowship Offer Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer of the [Name of Fellowship Program] at [Institution/Organization Name], which I received on [Date of Offer Letter]. I am honored and thrilled to be selected for this opportunity to further my academic and research pursuits in [Field/Area of Study].

Thank you for this incredible opportunity. I look forward to contributing to the program and collaborating with esteemed faculty and fellow scholars. Please let me know if there are any additional documents or formalities you require from my end.

Once again, I appreciate the offer and eagerly anticipate joining the [Institution/Organization Name] community.

Sincerely,

[Your Name]