

# Deferred Job Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this message finds you well. I am writing to formally accept the job offer for the [Job Title] position at [Company's Name], which we discussed on [Date of Discussion]. However, I would like to request some time for additional consideration regarding the offer details to ensure that both parties will be satisfied with the final agreement.

Thank you for your understanding, and I appreciate the opportunity to join your esteemed organization. I look forward to your prompt response so we can finalize this agreement.

Sincerely,

[Your Name]