

Dear [Consultant's Name],

Thank you very much for your offer to join [Company/Project Name] as a consultant. I truly appreciate the opportunity and the confidence you have shown in my abilities.

However, after careful consideration, I regret to inform you that I must decline the offer at this time due to unexpected commitments that I need to prioritize. This decision was not made lightly, as I value the possibility of collaborating with your team.

I hope to keep in touch for future opportunities when my schedule allows, as I admire your work and the vision of [Company/Project Name].

Thank you once again for your understanding. I wish you all the best in your endeavors.

Sincerely,
[Your Name]
[Your Contact Information]