

# Letter of Acceptance

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the consulting partnership agreement proposed between [Your Company Name] and [Recipient's Company Name]. After careful consideration, we are excited to collaborate and leverage our combined expertise to achieve mutual goals.

We agree to the terms outlined in the proposal dated [Insert Proposal Date], and we are committed to fulfilling our responsibilities as discussed.

Please let me know if there are any further documents or steps required to finalize our partnership. We look forward to a successful collaboration.

Thank you for this opportunity.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]