

Residency Program Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Program Director's Name]

[Residency Program Name]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Program Director's Name],

I am writing to formally accept the offer to join the [Residency Program Name] at [Institution Name] for the academic year [Year]. It is an honor to be selected, and I am excited about the opportunity to advance my training and contribute to your esteemed program.

I appreciate the support and guidance provided during the interview process and am eager to begin my journey in residency. Please let me know if there are any forms or further steps I need to complete prior to starting.

Thank you once again for this opportunity. I look forward to joining the team and making a positive impact.

Sincerely,

[Your Name]