

# Acceptance of Residency Program Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Program Director's Name]

[Residency Program Name]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Program Director's Name],

I am writing to formally accept the offer to join the [Residency Program Name] at [Institution/Organization Name]. I am truly grateful for this opportunity and honored to be selected for this esteemed program.

Thank you for your support and for believing in my potential as a resident. I am excited to start this journey and to contribute positively to the team.

Looking forward to working with you and the faculty.

Sincerely,

[Your Name]