

Executor Service Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Executor Service Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Executor Service Manager's Name],

I am writing to formally accept your offer for executor services regarding my personal estate planning as discussed on [Insert Date of Discussion].

After reviewing the terms and conditions outlined in your proposal, I am confident that your expertise will adequately serve my needs in managing my estate matters.

Please consider this letter as my official acceptance of your services. I am looking forward to collaborating with you and your team to ensure my estate is handled as per my wishes.

Feel free to reach out to me at your earliest convenience to discuss the next steps in this process.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]