

Executor Service Offer Acceptance Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Subject: Acceptance of Executor Service Offer

Dear [Recipient Name],

I am writing to formally accept the offer for executor services as outlined in your recent communication dated [date of offer]. I appreciate the opportunity to collaborate with [Company/Organization Name] on this matter.

As discussed, I confirm my acceptance of the terms and conditions set forth in the offer, including the fee structure and scope of services. I am committed to providing high-quality legal consultation and ensuring that all matters are handled efficiently.

Please let me know if there are any further steps required on my part to initiate our engagement. I look forward to working together and achieving a successful outcome.

Thank you once again for this opportunity.

Sincerely,

[Your Name]

[Your Title]