

# Executor Service Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to formally accept your offer for the executor services as per our recent discussions. We believe that your expertise and commitment will greatly contribute to our corporate governance aims.

The terms outlined in your proposal dated [Insert Proposal Date] are agreeable to us, and we are ready to proceed under the conditions specified therein.

Please let us know of the next steps and any documentation required on our end to facilitate a smooth initiation of services.

Thank you for your collaboration and support. We look forward to working together.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]