

Job Offer Acceptance Letter

John Doe

123 Main Street

City, State, Zip Code

Email: johndoe@email.com

Phone: (123) 456-7890

Date: October 6, 2023

Hiring Manager

ABC International

456 Corporate Ave

City, State, Zip Code

Dear Hiring Manager,

I am writing to formally accept the job offer for the position of Expatriate Operations Manager at ABC International. I am grateful for the opportunity and excited to join your team.

As per our agreement, I accept the starting salary of \$90,000 per annum and the benefits outlined in the offer letter. I am looking forward to contributing to the success of ABC International and working alongside my new colleagues.

Thank you once again for this amazing opportunity. I am eager to start on my start date of November 1, 2023.

Sincerely,

John Doe