

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the consulting position offered to me at [Company's Name]. I am excited about the opportunity to work with you and your team. I appreciate the trust you have placed in me, and I am eager to contribute my skills to help achieve the company's goals.

I confirm my understanding of the terms of employment as discussed, including my starting date of [Start Date] and the agreed compensation of [Compensation Details].

Thank you once again for this opportunity. I look forward to working together and contributing to the success of [Company's Name].

Sincerely,

[Your Name]