

Consulting Position Offer Agreement

Date: [Insert Date]

[Consultant's Name]

[Consultant's Address]

[City, State, Zip Code]

Dear [Consultant's Name],

We are pleased to offer you a consulting position at [Company Name] effective [Start Date]. Your role will involve [brief description of responsibilities].

The terms of the agreement are as follows:

- **Consulting Fee:** \$[Amount] per [hour/day/month]
- **Payment Schedule:** Payments will be made [weekly/bi-weekly/monthly]
- **Duration:** The consulting agreement will last from [Start Date] to [End Date], unless extended or terminated as per mutual agreement.
- **Deliverables:** You are expected to provide [list of deliverables].
- **Confidentiality:** You agree to maintain confidentiality on all company information.

Please sign and return a copy of this letter to indicate your acceptance of the consulting position under the terms outlined above.

We are excited about the prospect of you joining our team and look forward to your contributions.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Consultant's Name] - Signature