

# Job Offer Acceptance

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the temporary job offer for the [Technical Position Title] at [Company Name], as discussed. I appreciate the opportunity and am enthusiastic about contributing to your team for the duration of the assignment.

I understand that the position will start on [Start Date] and conclude on [End Date]. I am prepared to fulfill the responsibilities outlined in the job description and am looking forward to collaborating with my new colleagues.

Please let me know if you need any further information or documentation from my side before my start date.

Thank you once again for this opportunity. I look forward to working with [Company Name].

Sincerely,

[Your Name]