

Letter of Acceptance for Temporary Job Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the temporary job offer for the position of [Job Title] at [Company Name] as outlined in the offer letter dated [Offer Date]. I am excited to join your team and contribute to the success of the organization.

I understand that my employment will commence on [Start Date] and will continue until [End Date], as per the discussed terms. I agree to the compensation of [Salary/Hourly Rate] and any other provided benefits during my contract period.

Thank you for this opportunity. I look forward to working with you and the team at [Company Name]. Please let me know if you require any further information before my start date.

Sincerely,

[Your Name]