

Notification of Early Joining Date Acceptance

Dear [Recipient's Name],

We are pleased to inform you that your request for an early joining date has been accepted. Your new starting date with [Company Name] will be [New Joining Date].

We look forward to welcoming you to our team and are excited for you to begin your journey with us.

Should you have any questions or require further assistance, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]