

Acceptance of Job Offer

Date: [Insert Date]

Dear [Hiring Manager's Name],

I am thrilled to formally accept the job offer for the position of [Job Title] at [Company Name]. I sincerely appreciate the opportunity and am excited to join such a dynamic team.

As discussed, I accept the starting salary of [Salary Amount] and the start date of [Start Date]. I am eager to contribute to [specific project or team goal] and work alongside the talented individuals at [Company Name].

Thank you once again for this incredible opportunity. I look forward to starting my journey with [Company Name] and making a positive impact.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]