

Job Offer Acceptance

Dear [Hiring Manager's Name],

I am writing to formally accept the job offer for the position of [Job Title] at [Company Name]. I am excited about the opportunity to join your team and contribute to the company's success.

As we discussed, I would like to confirm the following modifications based on our previous conversations:

- Salary: [New Salary Amount]
- Start Date: [Requested Start Date]
- Remote Work: [Details about Remote Work Arrangement]

Thank you once again for this opportunity. I look forward to working with you and the rest of the team.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]