

Confirmation of Research Funding Offer

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip]

Dear [Recipient's Name],

We are pleased to confirm our offer of funding for your research project titled "[Project Title]." This funding has been approved in the amount of [Funding Amount]. Your project aligns with our mission to support innovative research and contributes significantly to the field of [Field of Research].

The funding will be available starting [Start Date], and we anticipate completion of the project by [End Date]. Please ensure that you adhere to the provided guidelines and submit the required progress reports as outlined in our agreement.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information]. We look forward to seeing the outcomes of your research.

Congratulations on your funding approval!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]