

# IP Rights Transfer Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves as formal authorization for the transfer of intellectual property rights from:

**Transferor:** [Insert Name/Company]

**Address:** [Insert Address]

**Email:** [Insert Email]

**Phone:** [Insert Phone Number]

To:

**Transferee:** [Insert Name/Company]

**Address:** [Insert Address]

**Email:** [Insert Email]

**Phone:** [Insert Phone Number]

The intellectual property rights being transferred include:

- [Describe the IP rights, e.g., patents, trademarks, copyrights, etc.]

The effective date of this transfer is [Insert Effective Date].

By signing below, both parties agree to the terms of this transfer of rights.

---

[Transferor's Name]

[Title/Position]

---

[Transferee's Name]

[Title/Position]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]