

Job Offer Negotiation Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

Thank you for extending the unconditional job offer for the position of [Job Title] at [Company's Name]. I am excited about the opportunity to join such a dynamic team and contribute to the company's success.

Before I accept the offer, I would like to discuss the terms of the compensation package. Based on my research and understanding of the industry standards, I believe that a salary of [Your Proposed Salary] would better reflect my skills and experience. Additionally, I would appreciate it if we could discuss [any other benefits or terms you wish to negotiate].

I am confident that we can reach a mutually beneficial agreement. I look forward to your response and hope to finalize the details soon.

Thank you for considering my request. I am eager to begin working aboard [Company's Name] team.

Sincerely,
[Your Name]