

Inquiry Regarding Unconditional Job Offer

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my gratitude for the unconditional job offer for the position of [Job Title] at [Company Name]. I am very excited about the opportunity to join your team.

Before I proceed with the acceptance, I would like to inquire about a few details related to the position:

- What is the start date for this position?
- Can you provide more information about the benefits package?
- Are there any specific onboarding processes I should be aware of?
- Is there any flexibility regarding the work schedule?

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]