

# Letter of Gratitude for Job Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my heartfelt gratitude for the unconditional job offer to join [Company's Name] as a [Job Title]. I am truly honored to receive this opportunity and excited to contribute to such a dynamic team.

Thank you for believing in my abilities and for the support extended throughout the interview process. I am eager to bring my skills and experience to [Company's Name] and to help achieve our collective goals.

Once again, thank you for this incredible offer. I look forward to working together and contributing to the success of [Company's Name].

Sincerely,

[Your Name]