

Request for Financial Support for Internship Stipend

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request financial support in the form of a stipend for my upcoming internship at [Internship Company/Organization]. As a [Your Degree] student at [Your University], I am eager to gain hands-on experience in [Field/Industry] and contribute positively to your team.

Unfortunately, the unpaid nature of this internship presents a financial challenge for me. I am committed to making the most of this opportunity and strongly believe that a stipend would enable me to focus entirely on my internship responsibilities without financial stress.

I kindly ask for your consideration of my situation and hope that you can provide assistance in the form of a stipend to help alleviate my financial burden. I am more than willing to discuss this matter further or provide any additional information you may require.

Thank you for considering my request. I look forward to the opportunity to contribute to [Company/Organization Name] and to grow as an intern under your guidance.

Warm regards,

[Your Name]

[Your University]