

# Internship Stipend Reconsideration Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss my current internship stipend and to formally request a reconsideration of the compensation based on the skills and contributions I have demonstrated during my time at [Company's Name].

Since beginning my internship on [Start Date], I have taken on various responsibilities, such as [insert specific tasks or projects you have completed]. Through these experiences, I have not only enhanced my skills in [specific skills] but have also reached [mention any quantifiable outcomes or achievements].

Given my contributions, I believe that a reevaluation of my stipend would reflect the value I bring to the team and the organization. I am committed to [mention future contributions or projects] and am eager to continue growing within the company.

I would greatly appreciate the opportunity to discuss this matter with you at your earliest convenience. Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Position, e.g., Intern]