

Job Offer Withdrawal Notice

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, Zip Code]

Dear [Candidate's Name],

We hope this message finds you well. We would like to express our gratitude for your interest in the [Job Title] position at [Company Name]. After careful consideration, we regret to inform you that we must withdraw our job offer due to unforeseen financial constraints within our organization.

We truly appreciate the time and effort you invested during the interview process and were impressed by your qualifications and experiences. This decision was not made lightly and reflects our current financial situation rather than your professional abilities or potential.

We wish you the best in your job search and future endeavors. We hope that you find a position that truly matches your skills and aspirations.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]