

Dear [Candidate's Name],

I hope this message finds you well. I am writing to inform you that, after careful consideration, I must withdraw the job offer for the [Job Title] position at [Company Name], which was extended on [Date of Offer].

This decision comes as I have recently re-evaluated my career focus and determined that pursuing a different path is in my best interest at this time. I sincerely appreciate the time and effort you invested throughout the interview process and the consideration you showed to our organization.

Please accept my heartfelt gratitude for your understanding, and I hope our paths may cross again in the future. I wish you all the best in your job search and your future endeavors.

Thank you for your understanding.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Your Contact Information]