

Conditional Job Offer Acceptance

Date: [Insert Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the conditional job offer for the position of [Job Title] at [Company's Name] as discussed in our recent conversation.

While I am excited about joining your team, I would like to inquire regarding the relocation assistance mentioned during the recruitment process. Understanding the details of this assistance will greatly help me in planning my move effectively.

Thank you once again for this opportunity. I look forward to your response and am eager to contribute to [Company's Name].

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]