

Legal Retainer Agreement

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Insert Client Name],

This letter serves as a Legal Retainer Agreement (the "Agreement") between [Your Law Firm's Name] ("Attorney") and [Insert Client Name] ("Client").

1. Scope of Services

The Attorney agrees to provide legal services in connection with [describe the legal matters].

2. Retainer Fee

The Client agrees to pay the Attorney a retainer fee of [amount] for services rendered pursuant to this Agreement.

3. Billing Rate

Billing will be at a rate of [amount] per hour for services provided.

4. Payment Terms

Invoices will be sent on a [monthly/bi-weekly] basis and are due upon receipt.

5. Termination

Either party may terminate this Agreement upon written notice to the other party.

6. Governing Law

This Agreement shall be governed by the laws of the State of [Insert State].

By signing below, both parties agree to the terms outlined in this Agreement.

[Your Law Firm's Name]

[Insert Client Name]

Date: _____

Thank you for choosing [Your Law Firm's Name].