

# Salary Negotiation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this message finds you well. I am writing to formally discuss the terms of my salary as I prepare to return to work after my break. I am genuinely excited about rejoining the team at [Company's Name] and contributing once again to our shared success.

During my time away, I have acquired new skills and insights that I believe will add significant value to our projects. Considering these factors and the current market rates for my role, I would like to discuss the possibility of adjusting my salary to reflect my experience and the contributions I aim to bring to the team.

I appreciate your consideration and am looking forward to discussing this matter further. Please let me know a suitable time for us to meet.

Thank you for your attention to this matter.

Sincerely,

[Your Name]