

Confirmation of Technical Assistance Inquiry

Dear [Recipient's Name],

We are writing to confirm the receipt of your inquiry regarding technical assistance on [specific issue or product].

Our team is currently reviewing your request, and we aim to provide you with the necessary support as soon as possible. You can expect to hear back from us by [expected response time].

If you have any further questions or require immediate assistance, please do not hesitate to contact us at [contact information].

Thank you for reaching out to us.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]