

Welcome to Partnership Negotiations

Date: [Insert Date]

To: [Partner's Name]

From: [Your Name]

[Your Position]

[Your Company Name]

Dear [Partner's Name],

We are excited to welcome you to the partnership negotiations between [Your Company Name] and [Partner's Company Name]. We believe that this collaboration holds great potential for both organizations.

We appreciate your willingness to explore this opportunity with us, and we are looking forward to discussing how we can work together effectively to achieve our mutual goals.

Please let us know your availability for our upcoming meetings, as we would like to ensure a productive dialogue from the outset.

Thank you, and we look forward to a successful negotiation process.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]