

Feedback Letter

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested in the recruitment process. We appreciate the opportunity to learn more about your skills and experiences.

After careful consideration, we have decided to move forward with another candidate whose qualifications more closely align with our needs at this time. However, we would like to provide you with some feedback from your interview:

- **Strengths:** [Highlight specific strengths].
- **Areas for Improvement:** [Mention areas where improvement is needed].

We encourage you not to be discouraged and to continue pursuing your career goals. We were genuinely impressed with your background and believe you have a lot to offer.

We wish you all the best in your future endeavors. Thank you once again for your interest in joining our team.

Sincerely,
[Your Name]
[Your Job Title]
[Company Name]