

Recognition of Contract Update

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

[Your Title]

[Your Company]

Dear [Recipient's Name],

I am writing to formally recognize the updates made to our contract dated [Original Contract Date]. After careful review and consideration of the amendments, I acknowledge the modifications and affirm our continued partnership.

We appreciate your efforts in adapting to the evolving needs of our project, and we are confident that these updates will facilitate smoother operations moving forward.

If you have any further questions or require additional information, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]