

# Client Consultation Agreement

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

Thank you for choosing [Your Company Name] for your consultation needs. This letter serves as an agreement outlining the terms of our consultation services.

## Scope of Services

We will provide the following services: [List services].

## Consultation Fees

The consultation fee is [Insert fee], payable [Insert payment terms].

## Confidentiality

We respect your privacy and will maintain strict confidentiality regarding all matters discussed during our consultation.

## Termination

Either party may terminate this agreement with written notice of [Insert notice period].

Please sign below to indicate your acceptance of this agreement.

\_\_\_\_\_

Client Signature

Date: \_\_\_\_\_

Thank you for your trust in us. We look forward to our collaboration.

Sincerely,

[Your Name]

[Your Company Name]

[Your Contact Information]