

# Acknowledgment of Updated Terms and Conditions

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that our terms and conditions have been updated. We encourage you to review the changes, which will take effect on [Insert Effective Date]. Your continued use of our services will constitute your acceptance of the new terms.

If you have any questions regarding the updated terms, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]