

Acceptance of Modified Terms and Agreements

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally accept the modified terms and agreements as outlined in your recent correspondence dated [Insert Date of Modification]. After reviewing the changes, I am in agreement with the updated terms and wish to confirm my acceptance.

Please consider this letter as my official approval. I look forward to continuing our partnership under the revised terms.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]

[Your Position (if applicable)]

[Your Contact Information]