

RSVP Confirmation

Dear [Guest's Name],

Thank you for your response to our invitation. We are pleased to confirm that we have received your RSVP for [Event Name] on [Event Date].

We look forward to celebrating with you and appreciate your prompt reply. If you have any questions or need further information, please feel free to reach out.

Warm regards,

[Your Name]

[Your Title]

[Your Organization/Company]

[Contact Information]