

# Confirmation of Application Submission

Date: **[Insert Date]**

Dear [Applicant's Name],

Thank you for submitting your application for the position of [Job Title] at [Company Name]. We have successfully received your application materials and they are currently under review.

We appreciate your interest in joining our team and will inform you of the next steps in the application process within [insert time frame].

If you have any questions, please feel free to contact us at [Contact Email] or [Contact Phone Number].

Thank you once again for your application.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Email]

[Company Phone Number]